James F. Shalleck President
Nahid Khozeimeh Vice President
Mary Ann Keeffe Secretary
Alexander C. Vincent Member
David Naimon Member
Graciela Rivera-Oven Substitute Member
Jacqueline Phillips
Substitute Member



Margaret A. Jurgensen Election Director
Alysoun McLaughlin Deputy Election Director
Janet A. Ross
Senior Information
Technology Specialist
C. Jessica White
Voter Services Program
Manager
N. Christine Rzeszut
Operations Manager
Kevin Karpinski
Counsel

## **MEETING AGENDA**

Monday, January 23, 2017

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

## 2:30 p.m.

- Convene Board Meeting and Declare Quorum Present Jim Shalleck, Board President
- II. Approval of Minutes from the December 7, 2016, Board of Canvassers Meeting and Board Meeting Minutes Lisa Merino, Office Services Coordinator
- III. Additions/Changes to the Agenda Jim Shalleck, Board President
- IV. Public Comments
- V. Election Director Status Reports Margaret Jurgensen, Election Director
  - A. Personnel
  - B. Budget Marjorie Roher, Management & Budget Specialist
  - C. Voter Registration
  - D. State Board of Elections

All Public Meetings are recorded on a digital recording device.

An additional Executive Session, including one involving a discussion relating to an executive function, may be held by the Board after the scheduled Board meeting. If persons with disabilities need services or aides to participate in any Board of Elections' activity, please call 240-777-8525 five days in advance. This agenda is available in an alternative format upon request.

- VI. Board Attorney Report Kevin Karpinski, Legal Counsel
- VII. Old Business
  - A. Election Judge and Recruitment
  - B. Takoma Park
  - C. Board Member Discussion of Canvass
- VIII. New Business
  - A. Voter Registration Report
  - B. Absentee Report and High School Registration
- IX. Future Meetings Lisa Merino, Office Services Coordinator

All meetings begin at 2:30 p.m. unless otherwise indicated

## Dates are subject to change

- A. February 27, 2017 Board Meeting
- B. March 20, 2017 Board Meeting
- C. April 24, 2017 Board Meeting
- D. May 15, 2017 Board Meeting
- E. June 19, 2017 Board Meeting
- F. July 17, 2017 Board Meeting
- G. August 21, 2017 Board Meeting (Tentative)
- H. September 18, 2017 Board Meeting
- I. October 16, 2017 Board Meeting
- J. November 20, 2017 Board Meeting
- K. December 18, 2017 Board Meeting (Tentative)
- X. Adjournment